Advancing to Candidacy Process

Here is the process:

1. *Starting July 1, 2025, the $90 advancement to candidacy fee for doctoral students has been eliminated.*
2. Please click on "Ph.D. Advancement to Candidacy" under "docusign forms for all students." Click here for the link.
3. Signer information:

   Form Preparer: Your name and email

   Advancement Commitee Chair: Your advancement committee chair's name and email

   General Member: Your committee member's name and email

   Chair of Doctoral Commitee: doctoral committee chair's name and email

   Student: Your name and email

   Department Chair: Francesca Polletta, polletta@uci.edu

   Associate Dean: Barbara Sarnecka, gradaffairssocsci@uci.edu

   Department Copy: Alysha Casado, acasado@uci.edu

5. Complete Docusign form and sign.
6. Click "finish"
7. NOTE: If you have a Docusign account using your UCI email address, you should be able to track your Docusign petition's progress under the "manage" tab. (see photo on next page)

