

NSF DOCTORAL DISSERTATION IMPROVEMENT GRANT PROPOSAL CHECKLIST

The following are required items for the NSF grant proposal

- Project Summary (not to exceed 1 page)
- Project Description (not to exceed 10 pages* with 1 inch margins and no less than 10pt. font)
- Biographical sketch from both the PI (your Faculty Advisor) and you, the graduate student (not to exceed 2 pages each). These should include professional preparation, publications, related activities, affiliations, and any other information that might show a benefit to your research proposal.
- References cited page
- Detailed Budget
- Budget justification (not to exceed 3 pages)
- Any supplemental documents i.e. large tables and charts that won't fit in your description pages
- Current and pending support (see required information below)
- List of suggested reviewers (recommended – ask your advisor for suggestions)

NSF grant proposals are submitted through Fastlane (NSF's on-line program) and Andrea will upload all documents for you. You simply send your documents to her via email and she will do the rest.

Current and pending support is referring to any other active grants you were awarded (current) as well as other grant submissions still pending approval (pending). You must also include this particular NSF submission. You may send this info to Andrea by email with the following details:

1. Current or Pending?
2. Project/Proposal Title
3. Source of Support
4. Total award Amount
5. Total Award Period Covered
6. Location(s) of project
7. Months per year committed to the project – # of academic months and # of summer months

*Please note, the NSF Doctoral Dissertation Improvement Grant has different page limits than other NSF grant calls. If you are submitting for another type of NSF grant then you would refer to those particular guidelines. Andrea will also read through those once you provide her with a link to the call for proposal (see **Steps for Submitting a Grant**).